

**Minutes of Council Meeting Held January 19, 2015  
(Joint Finance Council / Parish Pastoral Council Meeting)  
St. Philip the Apostle Parish**

**Present:**

Sr. Jane Riha (Pastoral Leader)  
Jack Schlag (TS-2016)  
Dennis Dionne (TT-2015)  
Mike Wisneski (FC-2016)  
Darlene Marcelle (FC-2016)

Joy Peterson (PC-2015)  
Brian Haanen (PC-2016)  
Rose Maloney (PC-2015)  
Dave Konop (PC-2016)  
Bill Noel (Business Mgr)

**Excused:** (none)

**Minutes Prepared By:** Bill Noel

The meeting was held in the St. Philip Center.

1. Sr. Jane led the group in prayer.
2. Minutes from the November 17, 2014 joint council meet were approved unanimously following a motion by Dave Konop and a second by Brian Haanen.
3. Pastoral Leader Report:
  - The Norbertines will be assigning two priests to St. Philip to serve as Priest Celebrant at (one for English, one for Spanish)
  - Review of religious ed programs –
    - The Hispanic sacramental program has 70 students
    - The Intergenerational Faith Formation program has 103 people registered (adults and children) – approximately half are from St. Bernard; there are also some St. Philip students in the St. Bernard religious ed program
    - 4 persons are in the RCIA program, preparing for Holy Saturday sacraments (three adults/one 6<sup>th</sup> grader)
    - Holy Hours – the first English one was canceled due to cold weather – 12 attended the first Spanish one
    - Goal to rejuvenate committees – Buildings & Grounds, Prayer & Worship, Living Justice – intent is that these committees would have a council representative (Pastoral or Finance)
4. Financial Reports:
  - Bill reported that he was alerted today (Jan 19) of a \$30,000+ issue with June 2014 transactions entered into the new Great Plains accounting system, that needs to be sorted out before the June and subsequent bank statements can be balanced; this will be worked on aggressively in order to hopefully have statements balanced and reports available as soon as possible
  - Reports through December 2014 indicate that sacrificial giving for this fiscal year (July-December 2014) is down approximately \$17,000 from one year earlier
  - Discussion followed regarding religious ed program fees, stole fees, and other revenue sources
  - It was proposed that a list be kept of contributor envelopes that are not picked up, one the basis that it might be assumed that these parishioners were not in church over those weekends when envelopes were available for pick-up
5. Old Business:
  - A. Utilization of space - proposal prepared by Mary Peters and Sr. Pat was reviewed
  - B. St. Philip and Falcon Athletic Meeting – minutes were reviewed – discussions ongoing

6. New Business:

- A. Pastoral Council Congress – Saturday Feb. 28, 2015 – members encouraged to attend – respond to Sr. Jane preferably by Feb. 1 (cost goes up Feb. 6)
- B. Stewardship Weekend in the parish – options discussed – some members recalled efforts in prior years that were not very successful
- C. Volunteer Appreciation for entire parish – Sr. Jane proposed an event for the English and Hispanic communities – possibly on a Sunday afternoon – more work needed on this
- D. Request for change of monthly meeting to 4<sup>th</sup> Monday – Bill requested this change based on difficulties in some instances to get bank statements and then get financial materials distributed in advance of council meetings, and on a personal date conflict that has developed for him – however, the 4<sup>th</sup> Monday does not work for all other members – Bill also proposed Thursday evening meetings; was asked to send out an email checking on availability of members – future meeting schedule to be determined

7. Budget Process for fiscal year 2015-2016

- Separate Finance and Pastoral Council meetings proposed
- Mike requested that Pastoral Council members present information on spending needs
- Darlene proposed a letter to non-contributors, as had been discussed at prior meetings – “are you still a member of St. Philip parish?” – Sr. Jane stated that this would be pursued upon letters to 2014 contributors being completed and sent out.

**NEXT MEETING DATE: HAS BEEN SCHEDULED FOR MONDAY, MARCH 16, 2015 – BEGIN AT 6:00 PM**